



DALY COLLEGE OF BUSINESS MANAGEMENT

Approved by Higher Education Govt. of (M.P) Affiliated with DAVV Indore

ATKT Assignment October 2020 Managerial Skills BB 101

Time: 3 Hours

(Max. Marks: 80)

Note: Attempt any five questions. All questions carry equal marks.

Q.1: Elaborate managerial skills used for effective management in an organization along with the examples?

Q.2: Explain the scope and limitation of analytical problems solving? Explain conceptual block bursting?

Q.3: State the positive aspect of interpersonal communication and five principles of supportive communication?

Q.4 Write in detail about the skill set required for performing well in a Personal Interview.

Q.5: Distinguish between leading team and team membership? Why team building is important in business?

Q.6: How to develop empowerment in subordinates? What points should be kept in mind during oral presentation?

Q.7: Write Short notes on the following:

(a) Emotional Intelligence

(b) Counselling Skills